



Information Sharing Agreement

Our reference: *Help the Homeless Leicester* charity number: **1177629**

Re:

Date of Birth:

I authorise *Help the Homeless Leicester* to act on my behalf in relation to my housing situation and other related issues.

I also authorise *Help the Homeless Leicester* to seek information and copies of relevant documents, and give permission for other parties and organisations who hold this information to provide it to *Help the Homeless Leicester* and for *Help the Homeless Leicester* to share my details with them for the purposes of obtaining information and furthering my case and support.

I have read and understood the information above, and voluntarily agree to *Help the Homeless Leicester* acting on my behalf where applicable.

Print:

Signed:

Date:

Data Protection Act 1998 and our collection of data from you

In order to help you we need to maintain a record of your case file, which may contain sensitive and personal information and data. The law says we must get your consent to do this.

Sensitive personal data is defined as information relating to any of the following: racial or ethnic origin, political opinions, religious beliefs, trade union membership, health, sexuality, offences and/or convictions.

***Help the Homeless Leicester* will not pass on details of your circumstances or other personal information to other people or organisations without your consent, unless we are required to do so by law. The exceptions to this policy are where there is a clear need in the public interest to protect children or vulnerable adults and in some other exceptional circumstances such as reasonable concern for personal welfare. Details are contained in our Confidentiality Policy, available on request.**